

Grant Medical Center Volunteer Opportunities

Clerical: Assist various departments with clerical duties, including filing, copying, answering the phone, greeting visitors, etc...

“Wayfinding Ambassador”: Direct patients and visitors to their various points of destination around the hospital.

Nutrition Services: Restock supplies, clean tables, wipe spills, restock refrigerated beverages, and greet visitors.

Main Registration: Escort patients and visitors throughout hospital, greet visitors and patients, deliver flowers to patients, transport patients (in wheelchairs), take and deliver messages, etc...

Emergency Department Support: Participate as a liaison with patient/family members and hospital personnel. May include greeting, wayfinding, stocking supplies, etc...

Environmental Services Support: Assist Environmental Services with maintaining hospital areas, including stocking supplies, etc...

Outpatient Rehab: Assist with clerical duties including filing, wiping down equipment, assisting technicians with patients, and other duties as needed.

Customer Service Rep: Greet visitors at our Customer Service Ambassador Desk. The rep gives out information on patients and directs visitors to proper locations throughout the hospital.

Magazine Cart: Provide library and magazine service to patients and visitors via cart taken room-to-room. Will also stock reading materials in waiting areas throughout the hospital.

Mail Room: Sort and distribute mail to departmental mailboxes and patient rooms, weigh letters/packages, process certified mail, etc...

Surgery Greeter: Provide patients and visitors with information or assistance, offer blankets, pass water/coffee, escort families to their destination, and assist in post-op area if needed.

Surgery Post-Op Attendant: Provide assistance to nursing staff by prepping rooms/bays for in-coming patients. Includes sanitizing beds and counters, changing linens, passing ice water, etc... transporting patients to their cars/lobby/valet via wheelchair, assist with mailings, straighten up patient rooms, etc...

Patient Transport Assistant: Assist with transporting patients throughout the hospital.

Nursing Floor Assistant: Assist nurses and patients on nursing floors. May include passing water, assisting with chart assembly, stocking supplies, visiting patients, deliver mail and flowers, etc...

Acute Care for the Elderly Volunteer: Special unit for elderly patients. Pass water, visit patients and engage them, play games, read magazines and books, encourage activity, and other duties as needed.

Bone & Joint Center Nursing Assistant: Assist nursing staff with patients in this state-of-the-art orthopedics facility. Duties may include filling ice packs for patients, passing water, visiting patients, straightening up patient rooms, etc..

Medical Staff Volunteer: Filing, copying, faxing, assembling packets, and other clerical duties as needed.

Family Practice Centers: Three Grant-oriented centers, including downtown, near eastside, and Grove City locations. Duties including general office tasks, such as filing, copying, facing, assembling packets, greeting visitors, answering phones, etc..

Mother's Milk Bank (Victorian Village): Wide variety of duties, including package set up and mailing, processing orders, assisting with communications and marketing efforts, etc...

Volunteer Services Office: Assist with volunteer services staff, including filing, data entry, greeting volunteers, assisting with scheduling, call-offs, etc...

Fitness Center: Fold towels, wipe down equipment, stock supplies, assist with clerical duties as needed, greet customers, etc...

Floater: Fill in as needed in various departments to handle volunteer call-offs, LOAs, vacations, etc... Schedule and availability may change daily.

Bloodmobile: Greet and register donors, provide information, solicit donations, misc. clerical duties. These events are held periodically and begin early morning until late night at Grant Medical Center; therefore even occasional assistance is needed.

Many Other Opportunities: Numerous opportunities currently exist as the department continues to grow. Please inquire.