

Patient's Name: _____
Last First Middle

Date of Birth: _____

Address: _____

[Please list the address where OhioHealth can send its response letter]

Telephone Number: (_____) _____ - _____

Email Address: _____

1. Please describe your health information (e.g., procedures, nursing/physician notes, test results) that you want to change:

2. Please give the date(s) of information to be amended (e.g., date of office visit, treatment, or other health care services)

3. What is your reason for making this request? _____

4. How is the information incorrect, incomplete, or outdated? _____

5. What should the information say to be more accurate or complete? (Please be as specific as possible and attach additional pages if necessary)

OhioHealth may accept or deny your request to amend as permitted under federal law. OhioHealth cannot amend documentation that was not originated in one of our facilities. If your request is denied, you will be informed in writing of the reason for the denial and what you should do if you disagree with the denial. You will be notified whether your request is accepted or denied within sixty (60) days of receipt of this request. OhioHealth can extend the response period for up to an additional thirty (30) days by notifying you in writing.

Signature of patient or patient's Personal Representative

Date

Time

PLEASE RETURN THIS FORM TO ONE OF THE LOCATIONS LISTED ON BACK.



PATIENT IDENTIFICATION LABEL

**REQUEST TO AMEND
PROTECTED HEALTH INFORMATION**

**Should you have any questions please contact the
OhioHealth facility at the phone number listed:**

Bing Cancer Center

500 Thomas Lane
Columbus OH 43214
614.566.5444

Riverside Methodist Hospital

3535 Olentangy River Rd.
Columbus, OH 43214
614.566.5444

Grady Memorial Hospital

7500 Hospital Dr.
Dublin, OH 43017
614.544.5541

McConnell Health Center

3773 Olentangy River Rd.
Columbus, OH 43214
614.566.5444

Marion General Hospital

1000 McKinley Park Dr.
Marion, OH 43302
740.375.6088

Shelby Hospital

199 W. Main St.
Shelby, OH 44875
419.526.8525

Grove City Methodist Hospital

1375 Stringtown Rd.
Grove City, OH 43123
614.566.9730

Doctors Hospital

5100 W Broad St.
Columbus, OH 43228
614.544.1015

Westerville Medical Campus

300 Polaris Pkwy
Westerville, OH 43082
614.566.9730

Dublin Methodist Hospital

7500 Hospital Dr.
Dublin, OH 43017
614.544.5541

Hardin Memorial Hospital

921 Franklin St.
Kenton, OH 43326
419.675.8259

O'Bleness Hospital

55 Hospital Dr.
Athens, OH 45701
740.592.9387

Grant Medical Center

111 S. Grant Ave.
Columbus, OH 43215
614.566.9730

OhioHealth Home Care

404 E. Wilson Bridge Rd. #H
Worthington, OH 43085
614.566.0888

Mansfield Hospital

335 Glessner Ave.
Mansfield, OH 44903
419.526.8525

Pickerington Medical Campus

1010 Refugee Rd.
Pickerington, OH 43147
614.566.9730